

Equipment Liability Acknowledgement

By signing this form, you agree to use the equipment in direct accordance to the policies and procedures as dictated by Occidental College and the Student Production Handbook. You acknowledge that any equipment abuse or neglect will result in your full financial responsibility for any and all replacement or repair costs, and may result in disciplinary action that could lead to the loss of some or all of your equipment privileges.

You are strongly encouraged to purchase a Gallagher College Student Renter's Insurance Policy (<https://collegestudentinsurance.com>) to cover accidental damage or theft of equipment. A policy with a \$3,000 incident cap should cover most single equipment checkout period scenarios. Depending on the deductible amount chosen (a deductible is the amount up to which you would be financially responsible if a claim is filed; \$25, \$50, and \$100 deductible policies are available) the cost ranges from \$74-\$92 for a year-long policy.

Note: student projects assigned in a MAC course and conducted in accordance with departmental policies are covered under the College's Liability Insurance, so do you not need to add liability coverage to your package.

You can choose to cancel the policy at the semester's end, which will pro-rate its cost to the corresponding fraction of the annual rate (minimum charge of \$45). The great thing about this policy is that it also covers your own personal property.

Please review the link above and talk to your faculty member or Manager of Digital Production Diana Keeler with any questions.

This information can also be found in the Student Production Handbook.

Signature

Print Name

Date