Compost Assistant
Facilities Management

Fall 2023 and Spring 2024

Duties/Responsibilities:
Compost Assistant responsibilities vary depending on position break-down.

- Cooler Compost Workers sort, weigh, and empty compost bins at dining halls to reduce food waste twice a week.
- OSCAR Compost Workers sort, weigh, and empty compost bins in residence halls to reduce food waste three times a week.
- Both Cooler and OSCAR Compost Workers track composting contamination data to record amount of food waste diverted from landfills.
- Compost Assistant Design & Outreach Managers create infographics and other thematically relevant materials for use by Cooler Compost program.
- Design & Outreach Managers coordinate with other sustainability groups on campus and conduct outreach.
- Design & Outreach Managers communicate with other workers and members of the Design and Outreach Team about tasks, timeline, and achievements.

- Compost Assistant Schedule Managers ensure that Compost Assistants are sorting, weighing, and emptying compost bins to reduce food waste twice a week.
- Schedule managers ensure workers are tracking composting contamination data to record amount of food waste diverted from landfills.
- Schedule Managers communicate with workers about completing their timesheets on time.
- Schedule Managers respond to any problems that come up and get in touch with the appropriate authority to resolve the issue if necessary.
- Students should expect between three or four shifts of either 30 minutes or an hour.

Qualifications:
New workers will participate in a training session during their first shift with an experienced Compost Assistant worker.
Must be available for three or four 30-min or an hour shifts a week.

Start date: After EPAF, possibly pay period #23 (10/29/23-11/11/23)
End date: May 11, 2024
Work Schedule: Flexible
Hours Per Week: 4 hrs per week
Starting pay rate: $16.78 per hour

Work Award: Yes

To apply, please submit student employment [application](mailto:wilsonb@oxy.edu) to wilsonb@oxy.edu