



## Visiting Instructor/Visiting Assistant Professor of French *Spanish & French Studies*

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### **POSITION SUMMARY**

Occidental College's Department of Spanish & French Studies is seeking candidates for a non-tenure track faculty position. Optimal applicants will possess a strong pedagogical background with a desire to teach French language courses at beginning levels.

### **SUMMARY OF DUTIES, RESPONSIBILITIES AND GOALS**

All Occidental College language classes are held in-person on campus. In Spring 2024 (Jan 22-May 10), the candidate will teach 2 second-semester language courses (Fren 102) as a part-time non-tenure-track instructor. Depending on departmental needs, student enrollment, and upon successful review, the contract may be renewed.

### **QUALIFICATIONS**

Prior teaching experience at the post-secondary level is expected. M.A. in French or related field required, ABD or Ph.D. preferred.

### **SALARY RANGE**

EXPECTED SALARY RANGE: \$8000 per course

If you are offered this position at Occidental College, your final base salary compensation will be determined based on factors such as skills, education, experience, and/or geographic location. In addition to those factors, Occidental complies with applicable pay equity laws and considers internal equity among current employees when developing the final offer. Please keep in mind that the range mentioned above is the base salary range for the role. Hiring at the maximum of the range would not be typical in order to allow for future and continued salary growth.

### **APPLICATION INSTRUCTIONS**

Interested applicants should submit:

- (1) a brief cover letter that describes your teaching experience and includes a short description of your teaching philosophy and approach to French-language instruction (maximum two pages)
- (2) a CV

Inquiries and applications should be directed to Michael Shelton, Chair, Spanish & French Studies, at [mshelton@oxy.edu](mailto:mshelton@oxy.edu). Review of applications is on-going and will continue until the position is filled.

## **ADDITIONAL INFORMATION**

This position is included in the NonTenure Track Bargaining Unit, and the successful applicant employee, subject to the terms of the College's Collective Bargaining will be a bargaining unit Agreement with SEIU Local 721.

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College's strategic equity and justice goals and those from groups that are underrepresented in the field are particularly encouraged to apply.

Salary is commensurate with experience and qualifications. A comprehensive benefits package is available that includes: excellent health, dental, life, and retirement benefits; tuition benefits for the employee, spouse, domestic partner, and dependents; additional extras including use of gym facilities and the College Library. For a detailed description of benefits, please visit <https://www.oxy.edu/offices-services/humanresources/benefits-information>.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources ([hr@oxy.edu](mailto:hr@oxy.edu)).

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.