



URC Student Ambassadors

Undergraduate Research Center

Academic Year: Fall 2025 – Spring 2026

Duties/Responsibilities:

Student Ambassadors will work closely with the Faculty Director, the URC Manager, the URC Student Office Assistant, and one another to conduct outreach to Oxy students about the URC programs and represent the URC on panels or other events such as Admissions Open House, prospective student days, etc. There will be a monthly check-in meeting to organize upcoming events hosted by the URC. The duration of events and outreach opportunities will vary throughout the academic year. Student Ambassadors should be familiar with all URC-sponsored student programs, including the Summer Research Program (REAP is a plus) and the Academic Student Projects (i.e. ASP Travel and ASP Conference).

Qualifications:

Students who wish to become URC Student Ambassadors must have participated in at least one URC-sponsored program, such as the ASP, although preference will be given to those who have completed the Summer Research Program or the SRP: REAP program. Please remember to list the opportunities you have participated in when you send your application via email.

Start date: September 2025

End date: April 2026

Work Schedule: A flexible work schedule is necessary to represent URC at various events, such as assigned information sessions, iFair, etc., throughout the academic year. During the winter break, January 2025, Ambassadors are expected to host virtual info sessions for upcoming SRP Spring deadlines.

Hours Per Week: Varies, 15-20 hours per semester

Starting pay rate: \$17.87/hour

Work Award: Yes

To apply, please submit a student employment [application](#), class schedule, and CV to khernandez@oxy.edu.