



Compost Assistant

Facilities Management

Fall 2025 & Spring 2026

The Student Compost Facilitator will play a critical role in supporting composting across campus, starting with dormitories. The Compost Facilitator serves as a liaison between students and staff, answering questions, promoting engagement, and advising on best practices for sustainable waste management, and actively collecting, measuring, and disposing of collected composted waste. This position is a hands-on opportunity to learn about sustainable waste management and related environmental issues, as well as gain valuable skills in data management and analysis, targeted communications, and problem solving. This position is part of the Occidental Student Composting Actions for Remediation (OSCAR) project and managed by Facilities Management.

Duties/Responsibilities:

- Work with facilities and cleaning services to audit and reposition bins for ideal waste collection.
- Create and update signage and educational materials to improve waste sorting habits.
- Empty, sort, and weigh food waste from campus residence halls and Academic Commons 2-3 times per week.
- Empty, sort, and weigh food waste from Tiger Cooler daily.
- Carefully record data collected during shifts and make improvements to data collection methods.
- Analyze data regularly to determine issues in food waste diversion habits at Oxy.
- Research, propose, and implement changes to food waste diversion systems at Oxy, including educational campaigns and operational upgrades.
- Work with REHS and to create a catalog of waste diversion educational programming to inform res-life activities and programs.
- Research costs and propose opportunities for program expansion and work with staff to identify funding streams.
- Create regular digital communications including Instagram posts and emails for program updates.
- Act as a liaison with OSCAR Club to engage student volunteers in further composting and waste management activities.
- Explore options for student drop off composting, for instance at FEAST garden.
- Other duties as assigned

Qualifications:

- Data collection and analysis experience - knowledge of Excel or Google Sheets.
- Ability to lift up to 25 pounds and stay on your feet for long periods of time.
- Experience with Canva, social media and/or other visual marketing software.
- Enthusiastic and/or knowledgeable about waste systems, circularity/reuse, or other sustainability topics
- Preferred: Oxy Authorized Driver Status, or willingness to obtain.

Start date: 9/2/25

End date: 5/8/26

Work Schedule: Flexible between 8:30-5 M-F

Hours Per Week: 5-10 hrs per week

Starting pay rate: \$17.87/hr

Work Study: Yes

To apply, email a **cover letter** and [student employment application](#) to sustainability@oxy.edu