



Student Engagement Coordinator

SLICE

Fall 2024 - Spring 2025

Duties/Responsibilities: The SLICE Student Engagement Coordinator reports directly to the SLICE Assistant Director of Student and Community Engagement, Taína Morales, and is responsible for assisting the SLICE Asst. Director to co-coordinate weekly - monthly student engagement events on campus. Essentially, this position requires the Student Engagement Coordinator to engage with Oxy campus partners to collaborate on programming and events for the Oxy community. The Student Engagement Coordinator is also responsible for tabling at campus resource fairs such as New Student Orientation, Student Services Fair and I-Fair at the beginning of the year and other campus resource fairs throughout the year.

- The responsibilities of the SLICE Student Engagement Coordinator include:**
- Coordinating weekly-monthly student engagement events and programming on campus
 - Serve as the point of contact between SLICE office and other campus partners
 - Tabling for major campus resource fairs and other campus engagement events
 - Support programming throughout the year

Job Qualifications:

- A year or more of work experience, or experience working with a team
- Experience with coordinating events on campus
- Experience with project management

Start date: August 26th, 2024

End date: May 9th, 2024

Work Schedule: Monday - Friday (To be determined)

Hours Per Week: up to 10

Starting pay rate: \$17.28/hr

Work Award: Yes

To apply, please submit a student employment [application](#) to tmorales@oxy.edu