



## Telefund Student Caller

*Annual Giving/IA*

*Fall 2023*

### **Duties/Responsibilities:**

- Contacting alumni, parents & friends of the college to inform them of campus news and events
- Answer any questions about the college
- Ask for financial support for Oxy
- Maintain a personal connection between the prospect and the College

### **Position Requirements/Preferences:**

- Great communication skills
- Enjoy talking on the phone
- Outgoing
- Personable
- Quick learner
- Reliable with a consistent work schedule

**Start date:** September 11, 2023

**End date:** December 13, 2023 (with option to continue employment in subsequent semesters)

**Work Schedule:** (Sunday to Thursday) 12:00pm – 3:30 pm, 2:00 pm – 5:30 pm & 5:30 pm – 9:00 pm

**Hours Per Week:** 10.5hr/week (Three shifts/week; one shift/day)

**Starting pay rate:** \$16.78/hr

**To apply, please submit a student employment [application](#) to [medinasegura@oxy.edu](mailto:medinasegura@oxy.edu) by **Friday, September 1st**. All class years welcome!**

