Occidental College Budget Revision Approval Form
FOR REVISIONS TO SUBMITTED BUDGETS ONLY

Sponsor: 
Program: 
Project Title: 

Revised Budget Due: 

INSTRUCTIONS:
Changes to an originally submitted (internally approved) budget must be reviewed and approved by the Grants Office, Principal Investigator, CFR Office, and the Controller. The PI must submit this form to the Grants Office for review and approval,

A. PROPOSAL INFORMATION
Sponsor-Assigned Proposal ID Number: 
Submitted Date: 
PI Name: 
Project Start Date: 
Co-PI Name(s): 
Project End Date: 

B. PROJECT DETAIL

BUDGET SUMMARY

<table>
<thead>
<tr>
<th>Original Total Budget</th>
<th>Change in Budget</th>
<th>% Change</th>
<th>Total Revised Budget</th>
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Budget Categories Revised: 
IDC Reduced: 
If indirects reduced, explain: 

C. REASON FOR BUDGET REVISIONS
Did the sponsor program officer request budget revisions? YES NO If no, explain the reason for initiating the budget revisions:

D. BUDGET IMPACT STATEMENT
If the budget is changed by ≥ 5% of the original budget, describe the impact on the scope of the project as a result of the budget revisions:

E. ADDITIONAL NOTES
See revised budget detail, and Budget Justification

F. APPROVALS
By signing this form, the approver confirms that the revised budget has been reviewed and complies with College policy. After securing all approver signatures, the Grants Office/Corporate, Foundation Relations Office, PI is authorized to resubmit the budget to the funding agency/organization.

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<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
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<td>PI</td>
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<td>Grants Office</td>
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<td>Corporate and Foundation Relations Office</td>
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<td>Controller</td>
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Please return completed form to– Grants/Business Office