

## The MacArthur International Grants

The Office of the Dean of the College administers the MacArthur International Grants Program to support individual or collaborative research projects or pedagogical innovations that involve international travel during an academic leave. Grants cover expenditures associated with international travel necessary for scholarly work or pedagogical development. The Associate Dean for Faculty Affairs will advise the Dean of the College in the awarding of grants. Eligibility is limited to faculty members who are full-time and tenured, or in tenure track appointments. The maximum grant amount is \$3,000.

Typically, expenditures fall into the categories listed below.

1. Research assistance
2. Travel essential to the gathering of material for a specific research or teaching project
3. Travel to a conference outside the United States.
4. Tuition or registration for workshops related to pedagogical innovation

Please note the types of expenditures that are not likely to be funded:

- a. Professional society membership fees
- b. General clerical help

## Guidelines

The following guidelines and procedures apply to MacArthur grants:

1. Applications must be complete and include necessary signatures.
2. Submissions after the deadline date will not be considered.
3. Priority is given to faculty members who have not received MacArthur International Grants in the past.
4. MacArthur grants are available to faculty members only during their sabbatical leave.
5. Faculty must use other available travel funds prior to using MacArthur grant funds.
6. Funds must be used by June 30 of the fiscal year awarded.
7. Expense reports for reimbursement are due within 30 days of the end of your trip and must follow the College's Business Expense Reimbursement Policy.
8. Please submit a report about the international experience at the conclusion of your funding period.