The Financial Aid Office acknowledges that families have varying circumstances that can limit their ability to pay for college costs. This form outlines the types of special circumstances that our office considers when adjusting financial aid awards. If anything on this form applies to you, please follow the instructions listed.

**LOSS OR REDUCTION IN INCOME**

If your family has experienced a loss or reduction in income, please complete an Income Update – Parent form. The Income Update – Parent form is available online [www.oxy.edu/financial-aid/forms](http://www.oxy.edu/financial-aid/forms).

The Financial Aid Office will only take into account loss or reduction in income that is out of the parent(s) control, such as layoffs, termination, and furloughs. Reductions in income due to retirement, voluntarily leaving employment, or salary reductions due to change in employment will not be considered.

**LOSS OR CHANGE IN BENEFITS**

Child support, alimony, disability payments, and worker’s compensation are types of benefits that have a specific end date. If you previously received these benefits, but they have now ceased, please submit a letter outlining the amount of benefits received in 2016 and the amount of benefits expected for the 2018-2019 academic year (July 1, 2018 – June 30, 2019). In addition, please provide documentation showing that these benefits have ended.

**HIGH MEDICAL/DENTAL EXPENSES**

If your family has high medical/dental/vision expenses that exceed 4% of the parent(s)’ Adjusted Gross Income (AGI), please submit the Medical/Dental/Vision Expense Sheet and provide appropriate documentation. The Medical/Dental/Vision Expense Sheet is available online [www.oxy.edu/financial-aid/forms](http://www.oxy.edu/financial-aid/forms).

The Financial Aid Office will only take into account out-of-pocket expenses that the family paid in the 2017 calendar year. Expenses covered under any health insurance program or other entity (including medical spending accounts) cannot be considered.

**PRIVATE ELEMENTARY/SECONDARY SCHOOL TUITION**

If your family has paid private elementary or secondary school tuition for the student’s younger sibling, please submit the Elementary/Secondary Tuition Expense Sheet and provide appropriate documentation. The Elementary/Secondary Tuition Expense Sheet is available online [www.oxy.edu/financial-aid/forms](http://www.oxy.edu/financial-aid/forms).

The Financial Aid Office will only take into account private tuition costs paid in the 2017-2018 academic year. This cannot include tuition paid for the student, only the student’s younger siblings who continue to be enrolled in private school.

**DEPENDENT OR ELDER CARE EXPENSES**

If your family provides yearly monetary assistance to the student’s grandparent(s) or other adult dependents, please submit a letter outlining the level and type of support provided.

The Financial Aid Office will only take into account monetary assistance paid to or on behalf of grandparent(s)/dependent(s), and not costs associated with assisting them (such as travel cost for visits).

**PARENT EDUCATIONAL LOAN REPAYMENT**

If your family has made payments to an educational loan in the parent(s) name, please submit the Parent Educational Loan Expense Sheet and provide appropriate documentation. The Parent Educational Loan Expense Sheet is available online [www.oxy.edu/financial-aid/forms](http://www.oxy.edu/financial-aid/forms).

The Financial Aid Office can only take into account educational loans in the parent(s) name such as a Parent PLUS Loan or if the parent(s) is in repayment of their own student loans. Loans that the parent(s) is repaying on behalf of their children will not be considered.