



CASHIER-CASUAL-MARKETPLACE

Campus Dining

POSITION SUMMARY

Reports to the Marketplace Service Managers & the Associate Director of Campus Dining. Processes customer sales at the point of sale register for the Marketplace dining facility. Will train casual employees, restock food products & supplies & perform general cleaning duties. Responsible for accuracy of cash & debit transactions.

QUALIFICATIONS

- High school diploma or equivalent combination of education and experience required.
- Two or more years of experience in food service operations in a busy environment.
- Must be able to ring up sales quickly and accurately.
- Must have math skills to accurately reconcile cash and debit reports.
- Must have excellent interpersonal and communication skills, both written and oral. Requires the ability to work effectively with a diverse work force and customer base.
- Must be highly motivated and solution oriented with a high degree of integrity, ethics and dedication to the mission of the College.
- Must be in excellent physical health & be able to lift up to forty pounds repetitively. Must be able to read, write, and converse fluently in English.

APPLICATION INSTRUCTIONS

Please submit a resume and cover letter explaining how your qualifications meet the requirements of the position to resumes@oxy.edu.

ADDITIONAL INFORMATION

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College's strategic equity and justice goals and those from groups that are underrepresented in the field are particularly encouraged to apply.

Salary is commensurate with experience and qualifications.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources (hr@oxy.edu).

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.