DIRECTOR OF THE JAZZ ENSEMBLE
Music Department

POSITION SUMMARY
The Music Department at Occidental College seeks an experienced, dynamic, and collaborative musician, teacher, and leader to serve as the part-time non-tenure-track Director of the Occidental College Jazz Ensemble and Combo.

SUMMARY OF DUTIES, RESPONSIBILITIES AND GOALS
In addition to conducting Jazz Ensemble, the Director will coach the Jazz Combo, a chamber jazz group that is a subset of the Jazz Ensemble. The teaching, preparation time, and other duties would not exceed 10 hours per week. This person will report directly to the Director of Instrumental Activities, working with him, the Director of Choral & Vocal Activities, and the Admissions Office on recruiting and retaining talented student jazz musicians seeking to obtain a liberal arts education. This person will be expected to engage and invest in our student body while furthering the values and mission of the Music Department and the College.

QUALIFICATIONS
• A broad knowledge of jazz repertoire for large and small ensembles
• A Masters of Music in instrumental performance, conducting, or a jazz studies cognate OR a Bachelor of Music or Bachelor of Arts in one of the above fields combined with considerable relevant professional experience
• A demonstrated record of working successfully with student musicians and in creating an inclusive ensemble rehearsal environment
• A willingness to collaborate with departmental colleagues
• An understanding of teaching music at a liberal arts college

APPLICATION INSTRUCTIONS
To apply, please send as email attachments or links the following:
• cover letter
• résumé or CV
• video link(s) of the applicant conducting an ensemble
• the contact information for three professional references

Please send all application materials to the Music Search Committee: musicsearch@oxy.edu. Application-related questions should be sent to the Music Department Services Coordinator, Jacquelyn Moon: jacquely@oxy.edu.

All application materials are due by 11:59pm PST on April 26, 2021.

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.
We will consider for employment all qualified Applicants, including those with Criminal Histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.