Visiting Instructor/Visiting Assistant Professor
Department of Spanish and French Studies

POSITION SUMMARY

Occidental College’s Spanish & French Studies Department is seeking candidates for a non-tenure track faculty position. We seek a person with a strong pedagogical background and desire to teach Spanish language courses at beginning and intermediate levels.

About Oxy

Occidental College is a selective liberal arts college located in a residential section of northeast Los Angeles enrolling approximately 2000 students. The mission of Occidental College is to provide a gifted and diverse group of students with a total educational experience of the highest quality—one that prepares them for leadership in an increasingly complex, interdependent and pluralistic world. The distinctive interdisciplinary and multicultural focus of the College’s academic program seeks to foster both the fulfillment of individual aspirations and a deeply rooted commitment to the public good.

SUMMARY OF DUTIES, RESPONSIBILITIES AND GOALS

1. Depending on departmental needs, the candidate may occasionally teach content courses in their major areas of expertise.
2. In Spring 2023, the candidate will teach 2 language courses as a part-time NTT instructor. Upon successful review, the instructor may begin a full-time Visiting Assistant Professorship in Fall 2023.

QUALIFICATIONS

• ABD or Ph.D. required
• We would particularly welcome applicants with backgrounds in Central American, Caribbean, or Transatlantic literary and cultural studies, or Second Language Acquisition, in order to complement our current faculty expertise.

APPLICATION INSTRUCTIONS

Please submit a resume and cover letter explaining how your qualifications meet the requirements of the position to spanishsearch@oxy.edu.

Spring 2023 classes begin January 23 and end May 2, and the Full-time contract would begin August 16. Prior teaching experience at the post-secondary level is expected. Interested applicants should submit:
a. a brief cover letter that includes:
   i. a short description of your teaching philosophy and approach to Spanish language pedagogy
   ii. a short description of a content course that you could teach complementing our current course offerings
b. a CV
c. Teaching evaluations for the most recent courses taught (up to three; with preference for at least one Spanish language course)

Inquiries and applications should be directed to Romelia Corona, Department Assistant, at spanishsearch@oxy.edu.

Review of applications begins Nov. 4 and will continue until the position is filled.

This position is included in the Non-Tenure Track Bargaining Unit, and the successful applicant will be a bargaining unit employee, subject to the terms of the College’s Collective Bargaining Agreement with SEIU Local 721.

**Additional Information**

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College’s strategic equity and justice goals and those from groups whose underrepresentation in the field are particularly encouraged to apply.

Salary is commensurate with experience and qualifications. A comprehensive benefits package is available that includes: excellent health, dental, life, and retirement benefits; tuition benefits for the employee, spouse, domestic partner, and dependents; additional extras including use of gym facilities and the College Library. For a detailed description of benefits, please visit: https://www.oxy.edu/offices-services/human-resources/benefits-information.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources (hr@oxy.edu).

As a condition of hire for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.
We will consider for employment all qualified Applicants, including those with Criminal Histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.