



CATERER – CASUAL *Campus Dining*

POSITION SUMMARY

Reports to the Assistant Director of Campus Dining. Assists with banquet set up, service & breakdown.

QUALIFICATIONS

- *Catering experience desirable.*
- *Must possess excellent skills in customer service and verbal communication.*
- *Must be able to work effectively within a diverse community of students, employees, faculty, staff and others.*
- *Must be in excellent physical health and be able to lift up to forty pounds repetitively.*
- *Must be able to read, write, and converse fluently in English.*

APPLICATION INSTRUCTIONS

Please submit a resume and cover letter explaining how your qualifications meet the requirements of the position to resumes@oxy.edu and frazierr@oxy.edu

Occidental College is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by State or Federal Law. We strongly encourage all underrepresented candidates, especially women and underrepresented persons of color, to apply.

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.

We will consider for employment all qualified Applicants, including those with Criminal Histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance.