The Health Promotion Specialist is responsible for the planning, development, implementation, and evaluation of multifaceted, comprehensive, student health and wellness education, promotion, and outreach efforts for the student population at Oxy. The Health Promotion Specialist leads interdepartmental, collaborative programming, outreach, and assessment efforts, and manages a peer health education program, including student staff supervision, hiring, and training. This position is responsible for staying current on health trends and needs of college students, and researching evidence-based health promotion programs and best practices. The Health Promotion Specialist will work toward promoting healthy environments, policies, and behaviors at the individual and population levels, contributing to the overall well-being of Oxy’s student population and to their personal and academic success. The Health Promotion Specialist develops and implements initiatives for the well-being of the general Oxy student body, as well as audience-specific initiatives for subpopulations of students, including but not limited to: student athletes, BIPOC, first generation, LGBTQIA+, and international students, and students with marginalized identities. The Health Promotion Specialist is additionally responsible for assisting with policy development, grant writing, and marketing.

SUMMARY OF DUTIES, RESPONSIBILITIES AND GOALS

1. Conducts needs analysis for campus-wide health promotion and education efforts
2. Develops, implements and evaluates the effectiveness of health promotion/education programs, resources, and services.
3. Collects and analyzes data related to health promotion programs and resources, as well as student health behaviors
4. Leads collaborative efforts to plan comprehensive health promotion programming, resources, and awareness campaigns.
5. Provides supervision to student staff and coordination/advisement for the peer health education group. Oversees peer health educator recruitment and selection; develops, coordinates and facilitates training, coordinates programming efforts, and provides guidance and support.
6. Presents group classes/workshops/trainings on a variety of priority health subject areas important to Oxy students.

QUALIFICATIONS

Minimum Qualifications:

Revision Date: 10/22
● Master’s degree in public health, health education, health promotion, or related field
● Experience and skill in developing and implementing health education and/or health promotion programming
● Experience and skills in data collection, needs assessment, program evaluation, and data analysis related to public health and/or health education programming, resources, or services
● Skills and experience in collaborative work with diverse stakeholders

Preferred Qualifications:
● CHES certification or similar
● Experience providing health education, health promotion, or public health resources in a college setting
● Experience advising, leading and/or supervising college student staff, peer programs, or student organizations
● Experience with data collection and analysis in a higher education setting

APPLICATION INSTRUCTIONS

Please submit a resume and cover letter explaining how your qualifications meet the requirements of the position to resumes@oxy.edu.

ADDITIONAL INFORMATION

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College’s strategic equity and justice goals and those from groups that are underrepresented in the field are particularly encouraged to apply.

Salary is commensurate with experience and qualifications. A comprehensive benefits package is available that includes: excellent health, dental, life, and retirement benefits; tuition benefits for the employee, spouse, domestic partner, and dependents; additional extras including use of gym facilities and the College Library. For a detailed description of benefits, please visit https://www.oxy.edu/offices-services/human-resources/benefits-information.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources (hr@oxy.edu).

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.