



Resource Sharing Student Assistant *Library*

Summer 2022

Duties/Responsibilities:

This position is responsible for processing both incoming and outgoing materials for interlibrary-loan. Duties include paging items, scanning materials, and packing items for shipment.

Qualifications:

An applicant should be comfortable learning new software, able to push a library cart and carry heavy volumes. Attention to detail is very important.

Start date: 5/15/2022

End date: 8/20/2022

Work Schedule: Flexible

Hours Per Week: Flexible, Max 24

Starting pay rate: \$15/hr

To apply, please submit student employment [application](#) to aquan3@oxy.edu