



Telefund Student Caller

Annual Giving/IA

Spring 2022

Duties/Responsibilities:

- Contacting alumni, parents & friends of the College to inform them of campus news and events.
- Answer any questions about the College
- Ask for financial support for Oxy
- Maintain a personal connection between the prospect and the College

Qualifications:

- Great communication skills
- Enjoy talking on the phone
- Outgoing
- Personable
- Quick learner
- Reliable with a consistent work schedule

Start date: January 30, 2022

End date: May 6, 2022 (with option to continue employment in subsequent semesters)

Application deadline: January 27, 2022

Work Schedule: Sunday-Thursday, 12:00pm-3:30pm, 2:00pm-5:30pm & 5:30-9:00pm

Hours Per Week: 10.5hrs/week (3 shifts/week, 1 shift/day)

Starting pay rate: \$15.00/hr (with daily, weekly and monthly bonuses)

To apply, please submit student employment [application](#) to klai2@oxy.edu

