



## Telefund Student Caller

### *Annual Giving/IA*

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*Fall 2021*

#### **Duties/Responsibilities:**

- Contacting alumni, parents & friends of the College to inform them of campus news and events.
- Answer any questions about the College
- Ask for financial support for Oxy
- Maintain a personal connection between the prospect and the College

#### **Qualifications:**

- Great communication skills
- Enjoy talking on the phone
- Outgoing
- Personable
- Quick learner
- Reliable with a consistent work schedule

**Start date:** September 13, 2021

**End date:** December 13, 2021 (with option to continue employment in subsequent semesters)

**Work Schedule:** Sunday-Thursday, 12:00pm-3:30pm, 2:00pm-5:30pm & 5:30-9:00pm

**Hours Per Week:** 10.5hrs/week (3 shifts/week, 1 shift/day)

**Starting pay rate:** \$15.00/hr (with daily, weekly and monthly bonuses)

**To apply, please submit student employment [application](#) to [klai2@oxy.edu](mailto:klai2@oxy.edu)**

