Annual Assessment Report

### Department:

### Department Chair:

### Contributors:

### Academic Year:

### Date Submitted:

**Executive Summary:**

**Overview and Purpose:** *State the assessment question(s) and/or goals of the assessment activity. Include the student learning outcomes that were targeted.*

**Process and Methodology:** *Describe the type of evidence gathered, the people who participated in the assessment (student, faculty, and staff), and the assessment activities conducted. Include all of the relevant courses in which the assessments took place. What tools were used for the evaluation? Were there any limitations?*

**Summary of Findings**: *Summarize some of the major findings. Were the findings surprising or anticipated?*

**Discussions:** *What were some of the main discussion points at the departmental meeting regarding the findings from this assessment?*

**Recommendations and Action Items:**  *How does your department plan to use these assessment results to inform curriculum, pedagogy, structure, and/or other changes within the department. What are your plans to disseminate these results to the program faculty, staff, and students? What is the general timeline for these changes?*

**Appendix:** *Attach any worksheets, survey data, graphs, tables, or raw data (if needed) that were used in the final analysis; specifically, those presented in the Summary of Findings section.*