How to apply for a NSF ID via Research.gov

(as of April 2018, Research.gov and Fastlane are linked. Sign-in is done via Research.gov)

- If you already have a Fastlane [NSF] sign-in, it will work on Research.gov – although some exceptions may apply, such as if your Fastlane sign-in was inactive for a very long time. If you have gone inactive, the SRO can reactivate you. Even if you are still active, Research.gov will require a verification step on your first visit to the site – that is a short one-time process.

- First step for first-time users: contact SRO staff at sro@oxy.edu or (323) 259-1433 to let us know you want to have sign-in privileges to work as a PI, Co-PI or other managerial role.

- Only one NSF ID is allowed. So, if you had a Fastlane ID at another institution, your 9-digit ID will not change, but your institutional affiliation will need to change. You will need to "add a new role" at Occidental. You will need our DUNS number to do that – it is: 04-643-6051. The SRO will need to approve or accept your new role. We will be automatically notified by NSF that your request is pending, but you may also wish to give us a call at x1433 to be sure we saw that email! Please contact the SRO or the NSF help desk (800-381-1532) if you need help.

- If you've never had a NSF ID, you will need to visit Research.gov and click **Register** to create an NSF account.

- Once you create an account, you will need to **request a role**. Once you request a role, the SRO will need to approve that request. You need that approval before you can begin to work on any NSF platform. Most users at Occidental will request PI or Co-PI as their role but there are some other options – if you are not sure what you should select, please consult with the SRO. Once you select an option, the SRO will be automatically notified by Research.gov that your request is pending, but you may also wish to give us a call at x1433 to be sure we saw that email!