



Add Your Voice to the Conversation

Guidance for Submitting to the Notice and Comments for the Department of Education's New Proposed Title IX Regulations



As a part of the rulemaking process, the Department of Education must provide the public with 60 days to submit their feedback on the new proposed Title IX regulations. Once the submission period is over, the Department must read, summarize, and identify how their new draft or final proposed rules address submissions made during the Notice and Comment period. This means all submissions must be read and considered in the context of the new regulations– including yours!

Interested in being part of the conversation? Check out these tips to clearly and effectively communicate your point of view.

How to Draft a Clear, Compelling Submission

Tips for Drafting Comments:

- Use your opening paragraph to introduce yourself, identify the sections you would like to address, and explain why the proposed rules matter to you.
- Do not feel obligated to weigh in on all aspects of the proposed rules; it is perfectly acceptable, and can even be more effective, to focus on the specific section of the proposed rules that you have the most relevant information or experience to share.
- Effective public comments are succinct, specific, and solutions-oriented. Maintain a professional and respectful tone throughout your comments. When raising an objection to a part of the proposed rule, consider offering an alternative to remedy the issue.
- If you use data or other source material in your comments, include citations.
- Fact check your submission and avoid generalizations and overstatements. Be precise, drawing on available research where possible.
- Remember, all comments will be publicly available during the rulemaking process, are archived in the permanent case file, and may be available for public review in the future. Be thoughtful and intentional about the information you share when drafting and submitting your response.

Tips for Formatting:

- The Department of Education encourages commenters to submit comments using a print-to-PDF format. This format allows the Department to electronically search and copy certain portions of the submissions.
- Commenters should clearly identify clearly the specific section or sections of the proposed regulations that each of the comments addresses, and arrange the comments in the same order as the proposed regulations.