

OXY

Occidental
College

Critical Making Studio Producer

Center for Digital Liberal Arts

Fall 2019

Position Description

Critical Making Studio Producers (CMSPs) create audio/visual work, teach your peers new technologies, lend equipment and manage inventory, and tinker with electronics kits and Virtual Reality platforms. Equipment check out responsibilities, drop-in hours, events and workshops, and regular training meetings are required.

Duties/Responsibilities:

- Responsible for checking in/checking out equipment and making sure items remain in good working order
- Maintain work spaces
- Hold drop-in hours for students who need support on a digital project
- Participate in peer-to-peer learning opportunities
- Train peers in a variety of tools and learning styles
- Develop educational resources to share with Oxy community (tutorial videos, written guides, creative exercises that enhance student learning experiences and sharpen critical analysis skills)
- Ensure that you, your fellow assistants, and other students using the equipment are maintaining culture of respect for others and the space

Qualifications/Preferences:

- Experience or avid interest in learning one or more of the following: Photoshop, Illustrator, Premiere, After Effects, Logic, ProTools, Ableton, Final Cut Pro, iMovie, DSLR cameras, 360 video audio recording equipment, inventor kits (Makey Makey, Arduino, Pine, LittleBits), VR development, programming languages (CSS, HTML, PHP, Python)
- Desire to teach, tutor, or mentor other students and faculty (existing teaching experience is a huge plus). Approachable, sociable, and patient, esp. with different kinds of learners.

- Curiosity to learn skills and subjects outside of one's comfort zone; ability to have one's ideas and expertise challenged; self-motivated and self-directed learner
- Punctuality, dependability, and ability to follow through with tasks
- Strong communication skills
- Ability to maintain and exist in a space that honors differences in gender, race, ethnicity, sexuality, class, religion, language access, mental, and physical ability
- Students of any class year are welcome to apply

Start Date: ASAP

End Date: 5/15/2020

Work Schedule: 6 (Not to exceed 10 hours per week); Monday-Friday 1PM-5PM

Starting Pay Rate: \$14.25/Hour

To apply: Contact Jacob Alden Sargent sargent@oxy.edu with an email of your interests and a one page resume.