



PART-TIME INSTRUCTOR OF KEYBOARD MUSICIANSHIP

Music Department

POSITION SUMMARY, RESPONSIBILITIES AND GOALS

The Music Department at Occidental College invites applications for a part-time instructor of keyboard musicianship for the 2023-2024 academic year. The successful hire will teach [MUSC 109 Piano Class](#), [MUSC 231 Keyboard Musicianship I](#), and [MUSC 232 Keyboard Musicianship II](#), for a total of 8 sections that each meet for one 55-minute meeting per week at the following times: Wednesdays and Fridays, 9:35-10:30am, 10:40-11:35am, 11:45am-12:40pm, and 1:55-2:50pm. Two additional hours per week of office hours must be offered outside of these times. Each section is capped at 6 students. While this schedule may be negotiable in the future, it is set for the 2023-2024 school year.

These courses play a pivotal role in our department. MUSC 231 and 232 are required of all music majors, including music production, performance, academic, and composition concentrations; and MUSC 109 is intended for non-majors and is a key part of the department's service and outreach to the rest of the college. This position will begin as a 1-year contract with the possibility of renewal.

The successful hire will help us re-envision how keyboard musicianship can best serve twenty-first century students, in collaboration with other faculty teaching music theory courses. The Oxy Music Department maintains that music is best studied in the context of the liberal arts and aspire for our students to become well-rounded scholar-musicians. We aim for our students to develop an integrated understanding of music as creative work, cultural and historical expression, and performance. The successful hire will have expertise in both classical and popular traditions and will have a vision for how to innovatively engage the creativity and musicality of students with a wide range of interests and abilities within the format of a keyboard musicianship curriculum. The successful hire's courses will empower students to develop musical expertise on their own terms, unlocking new avenues for their future scholarly and creative practice.

QUALIFICATIONS

Applicants should have the following minimum qualifications:

- Demonstrated success teaching group piano at a college level
- Demonstrated ability to teach a diverse range of students with widely varying prior musical experiences within a single class
- Fluency with realizing (and teaching students to realize) harmony from pop- or jazz-style lead sheets, chord charts, and Roman numerals
- The ability to play (and teach students to play) from 3- or 4-part classical scores including all modern clefs, at sight or with preparation (e.g., a string quartet)
- Experience with technologies for a multimedia classroom, and capacity to learn new technologies when needed. Specifically, the successful applicant may need to use (and teach students to use) sheet music notation software (e.g., MuseScore), digital workbook software (e.g., Musition), and online course management systems (e.g., Moodle).
- A minimum of a master's degree in music is required.

The following qualifications are desirable:

- Demonstrated engagement with recent research on musicianship and keyboard pedagogy

- Expertise in repertoires beyond Western classical music, and the demonstrated ability to make those repertoires accessible to all students in a keyboard musicianship curriculum
- Experience creating new curricular materials
- Ability to play and teach additional musical formats, including, but not limited to, 18th-century figured bass, historical C-clefs, and Nashville number notation
- Experience with innovative, student-centered teaching philosophies, including self-paced and individualized assignments, recording as a tool for self-assessment and meta-cognition, and/or portfolio grading.

The College is especially interested in candidates who can contribute to the diversity and excellence of the academic community through their teaching and professional work. We seek candidates who demonstrate a strong commitment to a liberal arts education.

SALARY

EXPECTED SALARY: The salary is \$16,000 per semester. This position is eligible for benefits.

APPLICATION INSTRUCTIONS

Applicants should submit the following:

- Cover letter
- Curriculum vitae or résumé
- Evidence of teaching effectiveness (a sample course syllabus and a summary of previous teaching evaluations)
- Contact information for a minimum of three references

All of these materials (as PDF files), as well as any application-related questions, should be sent to the Music Search Committee at musicsearch@oxy.edu using the subject line “Musicianship Instructor application.”

The deadline for receiving application materials is Monday, May 1, 2023.

ADDITIONAL INFORMATION

This position is included in the Non-Tenure Track Bargaining Unit, and the successful applicant will be a bargaining unit employee, subject to the terms of the College’s Collective Bargaining Agreement with SEIU Local 721. Compensation will be commensurate with experience and qualifications and consistent with the terms of the Collective Bargaining Agreement.

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College’s strategic equity and justice goals and those from groups whose underrepresentation in the field are particularly encouraged to apply.

Salary is commensurate with experience and qualifications. A comprehensive benefits package is available that includes: excellent health, dental, life, and retirement benefits; tuition benefits for the employee, spouse, domestic

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partner, and dependents; additional extras including use of gym facilities and the College Library. For a detailed description of benefits, please visit <https://www.oxy.edu/offices-services/human-resources/benefits-information>.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources (hr@oxy.edu).

As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with pre-employment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.