



PART-TIME INSTRUCTOR OF MUSICIANSHIP

Music Department

POSITION SUMMARY, RESPONSIBILITIES AND GOALS

The Music Department at Occidental College invites applications for a part-time instructor of musicianship to teach 3 sections of MUSC 101A Musicianship in the Fall 2023 semester (Mondays and Wednesdays, 9:35-10:30am, 10:40-11:35am, and 1:55-2:50pm; it is also expected that 1.5 hours per week of drop-in office hours will be offered outside of these times). This course is a newly-created lab section of our existing course [MUSC 101 Music Theory I](#). The successful hire will coordinate the substance of their teaching with the faculty member teaching MUSC 101, in consultation with other faculty teaching music theory courses.

QUALIFICATIONS

Applicants should have the following minimum qualifications:

- Experience teaching musicianship / aural skills at the college level
- Ability to teach a diverse range of students, in the same course, with widely varying prior musical experience
- The ability to demonstrate basic piano technique and to play and notate melodies, rhythms, and chord progressions in class
- Proficiency in singing with movable-do solfege
- Experience with technologies for a multimedia classroom, and capacity to learn new technologies when needed. Specifically, the successful applicant will need to use (and teach students to use) sheet music notation software (e.g. MuseScore), digital workbook software (e.g. Musition), and online course management systems (e.g. Moodle).
- A minimum of a master's degree in music is required.

The following qualifications are desirable:

- Terminal degree in music
- Expertise in a repertoire or repertoires beyond European classical music, and the demonstrated ability to make that repertoire (those repertoires) accessible to all students in a music fundamentals curriculum
- Experience developing their own lesson plans and creating new curricular materials

The College is especially interested in candidates who can contribute to the diversity and excellence of the academic community through their teaching and professional work. We seek candidates who demonstrate a strong commitment to a liberal arts education.

SALARY

EXPECTED SALARY: \$12,000.00 for the semester (Teaching three (3) sections of Music 101A with each section meeting two times per week)

APPLICATION INSTRUCTIONS

Applicants should submit the following:

- Cover letter
- Curriculum vitae or résumé
- Evidence of teaching effectiveness (a sample course syllabus and a summary of previous teaching evaluations)
- A short video of your teaching (10-20 minutes), ideally from a musicianship course
- Contact information for a minimum of three references

All of these materials (as PDF files), as well as any application-related questions, should be sent to the Music Search Committee at musicsearch@oxy.edu using the subject line “Musicianship Instructor application.”

The deadline for receiving application materials is Sunday, April 2, 2023.

ADDITIONAL INFORMATION

This position is included in the Non-Tenure Track Bargaining Unit, and the successful applicant will be a bargaining unit employee, subject to the terms of the College’s Collective Bargaining Agreement with SEIU Local 721.

Occidental is an Equal Opportunity Employer and does not unlawfully discriminate against employees or applicants on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Occidental is strongly committed to increasing the diversity of the campus community and the curriculum, and to fostering an inclusive, equitable, and just environment within which students, staff, administrators, and faculty thrive. Candidates who can contribute to this goal through their work are encouraged to identify their strengths and experiences in this area. Individuals advancing the College’s strategic equity and justice goals and those from groups whose underrepresentation in the field are particularly encouraged to apply.

All qualified applicants will be considered for employment, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.

Occidental College is committed to working with and providing reasonable accommodations to applicants with qualifying disabilities. If you need a reasonable accommodation because of a disability for any part of the application or employment process, please contact Human Resources (hr@oxy.edu). As a condition of hire for a staff position and for appointment to a faculty position, Occidental College requires that all candidates who have received a conditional offer of employment complete an application form (if they have not already done so) and consent to a background check. Satisfactory completion of a background check, along with preemployment verifications and references are required as a condition of employment, but only as permitted by federal, state, and local law, including the City of Los Angeles Fair Chance Initiative for Hiring Ordinance.