ENROLLMENT/DEGREE VERIFICATION

Office of the Registrar

_____ _____ _____

Student Name – *PRINT* **ID Number** **Email Address**

***** We will ONLY provide verification of enrollment for past or current semesters attended at Occidental College*****

Request (select one): ◯ Enrollment Verification ◯ Degree Verification

How would you like us to send your Enrollment Verification?

Please Fax/Email my Enrollment/Degree Verification to _____

I will pick it up at the Registrar's Office.

Please mail my Enrollment/Degree Verification via USPS. _____

*Write the address **exactly** as it will appear on the envelope.* _____

_____

_____

Student Signature **Date**

Special Note: Letters of Enrollment/Degree Verification delivered by email or fax **WILL NOT** show the college seal. If your document requires a college seal, you must select the pick up or mail option.

A basic letter of enrollment verification will state that you are currently enrolled as a full-time student in good standing. Degree verification letters will confirm the date on which your degree was conferred, the type of degree, and academic program you have completed. If you require additional information, please be sure to include additional details below or in the body of your email.