At Occidental College, students are not placed into internships. Instead, it is the student’s responsibility to research options and find a suitable site. However, there are several Hameetman Career Center (HCC) resources that provide a great place to start your search for an internship. Your primary resources are Handshake and CareerShift. Additionally, talk to faculty members, use your network (friends, family, alumni), and be willing to do research.

**Handshake** is Oxy’s online resource that allows students to identify available **full-time, part-time, summer** and **temporary jobs** and **internships**. This site also provides students with the opportunity to make appointments with the HCC staff and keep abreast of upcoming events. As an Oxy student, an account is automatically created for you. To log-in simply access the following site: https://oxy.joinhandshake.com/ and type in your Oxy email address with your password (please note that this password is different from your Oxy network). If you forgot your password or need a new one, please click on the “Forgot Password” link and a new one will be emailed to you.

**AGGREGATE INTERNSHIP SITES**

There are several on-line sites that offer excellent choices for just about any type of internship. On the sites listed below, you will find opportunities for a variety of internship opportunities available for fall, spring and summer semesters, as well as internships abroad. This not a comprehensive list, but a starting point of general sites. There are several sites that target specific career fields or areas of interest. Remember, as with any internship opportunity, you should carefully evaluate the opportunity for yourself to the legitimacy of the opening and the safety of the environment.

**Internships.com**

This site offers general and regional internship guides, features, and articles and is offered free via the link listed above. Evaluate your personal preferences and show how they can help you pursue and secure the right internship.

**Idealist.org**

Idealist.org consists of over 120,000 nonprofit and community organizations worldwide for individuals looking to intern, volunteer, or work in positions that are involved in giving back and making a difference in the world.
GoAbroad.com

GoAbroad.com is the umbrella organization that includes StudyAbroad.com, InternAbroad.com, VolunteerAbroad.com, etc. Thousands of international opportunities can be found for those seeking an experience abroad.

Indeed.com

Indeed.com includes all the job listings from major job boards, newspapers, associations and company career pages.

SimplyHired.com

Simply Hired is an easy to use site that aggregates job listings including direct employer websites, staffing and placement firms, job boards, etc.

Students.LinkedIn.com

From following a company of interest to joining professional associations/groups, LinkedIn is another tool that can aid you in your search for both jobs and internships. The HCC holds workshops throughout the year on how to successfully navigate and use LinkedIn.

Looksharp.com

Looksharp works with a number of leading non-profit organizations and has positions available in micro-finance, environmental sustainability and social justice. It also provides a number of free accessible guides.

SPECIALIZED PROGRAMS

There are some programs tailored for specific applicants. These are just a few to get you started.

The Getty Multicultural Undergraduate Internship - http://www.getty.edu/foundation/initiatives/current/mui
LA County Arts Commission - https://www.lacountyarts.org/arts-internship-program
INROADS – www.INROADS.org
National Institutes of Health - https://jobs.nih.gov/vacancies/student/
National Women’s Law Center - http://nwlc.org/jobs-at-nwlc/internships/
SEO - http://www.seocareer.org/applicant-resources/which-internship/

Still need help? Make an appointment with a career counselor today through Handshake.